



Committee Member Overview: Recruiting/Membership

General responsibilities for all Committee Members:

- 1) Reports to the Committee's Chair.
- 2) Works closely with the Chair, Vice Chair(s) and other staff.
- 3) Must make a commitment to actively participate in the committee's work, including majority participation in committee meetings and discussions.
- 4) Should volunteer for and willingly accept assignments and complete them on time.
- 5) Must stay informed about committee matters, prepare for meetings, and actively engage between meetings as assignments require.
- 6) Should get to know other committee members and build a solid working relationship that contributes to the overall success of the Committee.

Responsibilities specific to the Events Committee:

- 1) Participate in monthly Recruiting/Membership Committee call held the third Friday of each month from 8am to 8:45 am cst.
- 2) The Recruitment-Membership committee is responsible for recruitment of WISE membership by marketing the benefits of membership, welcoming new members, recruiting new members during the annual "Lunch on Us" campaign and then welcoming these new members at each November's annual event.
- 3) Connecting with lapsed members is also part of the committees' responsibilities.